

# Your Next Steps in Your Career

BSB40520

Certificate IV in Leadership and Management

## Course Details

**Course Code:**  
BSB40520

**Duration:** 6-12 months (depending on experience)

**Delivery:** Online + Unlimited Phone Sessions

**Nationally Recognised:** Yes

**Suitable Roles:**

- 1st Line Managers
- Leading Hands
- Team Leaders
- Supervisors and Foreman



## Who is this course for?

Designed for busy people, you can gain this qualification at your own pace. This course is for those who want to:

- gain new management and leadership skills
- gain recognition for the skills you already have
- move towards a promotion or better job
- fast track to further studies

## Where can this course take you?

This qualification will help you gain employment in a wide range of industries.

If you are looking for recognition of your previous experience to be able to move into a new job or industry, having your Certificate IV in Leadership and Management will help you 'stand out' from the crowd. This is a great way to get 'off the tools' and closer to your dream job by showing your employer you are serious about being a leader in their business.

*"The qualification backed up what I do day to day. I learned more about company policies and environment factors which I'm now more aware of at work. It was a very accommodating course because it allowed me to do it in my own time and at times which suited me. It did not interfere with my work days and therefore would certainly recommend the training to others. The staff were always very supportive at all times. Excellent."*

— Paul Abbott

\*Accurate as 14/03/2025 For the latest information see our webpage.

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([gti.edu.au/riskfree](http://gti.edu.au/riskfree))



## CONTACT US



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# Here is how to pay the least amount for your **Qualification**

Click to take our FREE FUNDING QUIZ and find out which funding option suits you best.

**FUNDING QUIZ**

## Confused which options may suit you?

Our friendly staff are here to help you out. Give us a call and we will work out the best options for you. Click the button to book a call, or chat to us online.

**CONTACT US**

**Full price of this course is \$5,750.**

**The remaining gap fee of your course can be paid via:**

- Payment Plan
- Tax Deductions Available

**Call 1800 998 500 for more information**



**We look forward to working with you!**

## Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

### **BSBPEF402**

Develop personal work priorities

### **BSBPEF502**

Develop and use emotional intelligence

### **BSBXC401**

Apply communication strategies in the workplace

### **BSBCRT411**

Apply critical thinking to work practices

### **BSBXTW401**

Lead and facilitate a team

### **BSBLDR413**

Lead effective workplace relationships

### **BSBLDR411**

Demonstrate leadership in the workplace

### **BSBOPS403**

Apply business risk management processes

### **BSBWHS411**

Implement and monitor WHS policies, procedures and programs

### **BSBSTR402**

Implement continuous improvement

### **BSBOPS404**

Implement customer service strategies

### **BSBOPS402**

Coordinate business operational plans

## NEXT STEPS

**1**

### **Choose Funding**

Complete our Funding Quiz OR Call Us on 1800 998 500 to find out what funding you are eligible for.

**2**

### **Enrol!**

Meet your Trainer and get started on your course.