

# Your Next Steps in Your Career

## BSB50120

## Diploma of Business + Diploma of Business Organisational Development

### Course Details

**Course Code:**  
BSB50120 (General)  
+ BSB50120  
(Organisational  
Development)

**Duration:**  
6-12 months  
(depending on  
experience)

**Delivery:**  
Online + Unlimited  
Phone Sessions

**Nationally  
Recognised:**  
Yes

**Suitable Roles:**

- Development Managers
- Office Managers
- Human Resources
- Senior Staff Members



### Who is this course for?

If you have a passion for workplace culture and helping to build innovative work environments.

During this business course you will learn how to develop and use your emotional intelligence while establishing innovative work environments and facilitating continuous improvement in the organisation.

### Where can this course take you?

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals.

*"Completing this qualification has made me a lot more confident. When I am at work and people question me about the HR and organisation processes I have put in place, I can back myself up as I have all the knowledge behind me now. I recommend anyone working with such a wide range and variety of people to get this course completed."*

— Simone Blackmore

\*Accurate as 13/3/2023 For the latest information see our webpage.

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### CONTACT US



**Phone**  
1800 998 500



**Website**  
[globaltraining.edu.au](http://globaltraining.edu.au)



**Email**  
[enrol@globaltraining.edu.au](mailto:enrol@globaltraining.edu.au)



**Live Chat**  
[gti.edu.au/contact](http://gti.edu.au/contact)

# How much will it cost?

## NSW Funded

There is lots of funding available at the moment: subsidies, payment plans, government grants that may make your course 100% FEE-FREE or at least pay \$0 upfront to start...

You are welcome to have a browse of our funding options page by [Clicking Here](#) but you'll probably find more than one that will fit you.

To see what you are eligible for, either complete the free funding quiz below quick or just give us a call on 1800 998 500 and we will work out the best option for you.

### NSW Smart and Skilled Subsidy

You may be eligible for a fully funded **FEE-FREE** qualification with us through the NSW Skilling for Recovery – JobTrainer program.

Take advantage while the government helps pay for your course. Don't miss out on this opportunity to stand out from the crowd on your next job application.

'Training under JobTrainer is fee-free and fully funded by the NSW and Commonwealth governments'



[CLICK HERE FOR MORE INFO](#)

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

[FUNDING QUIZ](#)

### Confused which options may suit you?

Our friendly staff are here to help you out. Give us a call and we will work out the best options for you. Click the button to book a call, or chat to us online.

[CONTACT US](#)

### Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

#### BSBPEF502

Develop and use emotional intelligence

#### BSBSTR502

Facilitate continuous improvement

#### BSBXCM501

Lead communication in the workplace

#### BSBTWK503

Manage meetings

#### BSBCRT511

Develop critical thinking in others

#### BSBSTR501

Establish innovative work environments

#### BSBOPS504

Manage business risk

#### BSBWHS521

Ensure a safe workplace for a work area

#### BSBOPS501

Manage business resources

#### BSBFIN501

Manage Budgets & financial plans

#### BSBSUS413

Evaluate and report on workplace sustainability

#### BSBSUS511

Develop workplace policies and procedures for sustainability



## NEXT STEPS

1

### Choose Funding

Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for.

2

### Enrol!

Meet your Completion Coach and Trainer and get started on your course.