

Your Next Steps in Your Career

BSB50120

Diploma of Business

Course Details

Course Code:
BSB50120

Duration:
3-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes

Suitable Roles:

- Administrators
- HR Managers
- Strategic Planners
- Project Managers
- Quality Assurance Auditors



Who is this course for?

If you have an interest in business or developing your career, this Diploma is great either as a stand alone course or as a dual qualification with a specialist qualification in your industry. Designed for busy working people as well as those looking to career swap or return to work, This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Where can this course take you?

This online business course covers today's most relevant business topics and can also be your pathway to studying at an Australian University. It covers topics such as administration, human resources management, finances, strategic planning, project management, quality assurance and marketing.

Your Diploma of Business can give you:

- A career with a great company or business
- Formal recognition of your current work and business skills
- University entry without needing Year 12 and you can skip first year of University – straight into 2nd Year business or IT degree

"This qualification has made me a lot more confident. When I am at work and people question me about the processes I have put in place, I can back myself up as I have all the knowledge behind me now."

– Simone Blackmore

*Accurate as 02/12/2022 For the latest information see our webpage.

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CONTACT US



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Live Chat
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How much will it cost?

NSW Funded

There is lots of funding available at the moment: subsidies, payment plans, government grants that may make your course 100% FEE-FREE or at least pay \$0 upfront to start....

You are welcome to have a browse of our funding options page by [Clicking Here](#) but you'll probably find more than one that will fit you.

To see what you are eligible for, either complete the free funding quiz below quick or just give us a call on 1800 998 500 and we will work out the best option for you.

NSW Smart and Skilled Subsidy

You may be eligible for a fully funded **FEE-FREE** qualification with us through the NSW Skilling for Recovery – JobTrainer program.

Take advantage while the government helps pay for your course. Don't miss out on this opportunity to stand out from the crowd on your next job application.

'Training under JobTrainer is fee-free and fully funded by the NSW and Commonwealth governments'



[CLICK HERE FOR MORE INFO](#)

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

[FUNDING QUIZ](#)

Confused which options may suit you?

Our friendly staff are here to help you out. Give us a call and we will work out the best options for you. Click the button to book a call, or chat to us online.

[CONTACT US](#)

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBCRT511

Develop critical thinking in others

BSBOPS501

Manage business resources

BSBXCM501

Lead communication in the workplace

BSBTWK503

Manage meetings

BSBOPS504

Manage business risk

BSBSUS511

Develop workplace policies and procedures for sustainability

BSBFIN501

Manage Budgets and financial plans

BSBWHS411

Implement and monitor WHS policies, procedures and programs

BSBPEF402

Develop personal work priorities

BSBOPS404

Implement customer service strategies

BSBSTR502

Facilitate continuous improvement

BSBWHS521

Ensure a safe workplace for a work area

NEXT STEPS

1

Choose Funding

Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for.

2

Enrol!

Meet your Completion Coach and Trainer and get started on your course.