

Your Next Steps in Your Career

BSB50120

Diploma of Business + Diploma of Business Operations

Course Details

Course Code:

BSB50120 (General) +
BSB50120 (Operations)

Duration:

6-12 months
(depending on
experience)

Delivery:

Online + Unlimited
Phone Sessions

**Nationally
Recognised:**

Yes

Suitable Roles:

- Re-enter the workforce
- Career swapping
- Admin experience but no formal qualification
- Wanting to update skills



Who is this course for?

If you want to gain the essential skills to manage business operations within your organisation. During this course you will learn how to run day-to-day operations smoothly, Manage business operational plans, undertake project work, facilitate continuous improvement, and developing personal work priorities to help support you in a variety of roles.

Where can this course take you?

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals.

"My Diploma has allowed me to enter a new role and expand my horizons within my industry. This course has allowed me to enter a new role of Site Coordinator, I previously came from a plumbing tradesman background. I was acknowledged for my drive and ability to learn and recognised the skills gained from completing this course..."

— James Metassa

*Accurate as 13/3/2023 For the latest information see our webpage.

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CONTACT US



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Live Chat
gti.edu.au/contact

How much will it cost?

South Australia Funded

Click to take our **FREE FUNDING QUIZ** and find out which funding option suits you best.

FUNDING QUIZ

Confused which options may suit you?

Our friendly staff are here to help you out. Give us a call and we will work out the best options for you. Click the button to book a call, or chat to us online.

CONTACT US

The full price* of this course is \$4,614. After subsidy the remaining gap fee of your course can be paid via:**

- VET Student Loans - Covers 100% (Government Loan paid off through tax)
- Tax Deductions Available
- Skills Checkpoint Subsidy

Call 1800 998 500 for more information

*Price varies depending on selected units.

**Participant eligibility criteria apply



We look forward to seeing you at Graduation!

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBCRT511

Develop critical thinking in others

BSBFIN501

Manage Budgets and financial plans

BSBOPS501

Manage business resources

BSBSUS511

Develop workplace policies and procedures for sustainability

BSBXC501

Lead communication in the workplace

BSBOPS504

Manage business risk

BSBTWK503

Manage meetings

BSBSTR502

Facilitate continuous improvement

BSBOPS502

Manage business operational plans

BSBPEF402

Develop personal work priorities

BSBWHS521

Ensure a safe workplace for a work area

BSBPMG430

Undertake project work

NEXT STEPS

1

Choose Funding

Complete our Funding Quiz OR Call Us on 1800 998 500 to find out what funding you are eligible for.

2

Enrol!

Meet your Completion Coach and Trainer and get started on your course.